

MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
6820 W. Dempster St., Morton Grove, IL 60053
847-966-5522
June 24, 2025 | 10:00 AM



Board Members in attendance:

Don Miletic, Des Plaines Park District
Kevin Hubka, Golf Maine Park District
Jeff Wait, Morton Grove Park District
Tom Elenz, Niles Park District
John Shea, Park Ridge Park District
Michelle Tuft, Skokie Park District
Karen Hawk, Village of Lincolnwood

Board Members absent:

None

Staff in attendance: Trisha Breitlow, Executive Director; Kelly Brunning, Sr. Operations Manager; Keli Stonitsch, Human Resources Manager; Regina Mundt, Events and Fundraising Manager

Changes to Agenda: Hawk updated the agenda to move item VIII A, Acceptance of the 2024 Audit to just before Item IV, Public Comment. It was determined the board would not need to enter into closed session.

Introduction of Visitors: Breitlow recognized Audra Ebling for five years of service with M-NASR. Breitlow introduced Hannah Cullerton, the representative from Lauterbach & Amen.

Audit Review: Cullerton reviewed the 2024 Annual Financial Report. There were no questions from the board. Jeff Wait made a motion to accept the 2024 Annual Financial Report as presented, seconded by Don Miletic. This passed in a roll call vote as follows:

Des Plaines:	Yes
Golf Maine:	Yes
Lincolnwood:	Yes
Morton Grove:	Yes
Niles:	Yes
Park Ridge:	Yes
Skokie:	Yes

Public Comment: None

Consent Agenda:

- Minutes of the April 22, 2025 Board Meeting
- Minutes of the April 22, 2025 Closed Session
- Treasurer's Report for the months ending March 31, 2025 and April 30, 2025
- Voucher list of bills in the amount of \$90,923.64

Michelle Tuft made a motion to approve the Consent Agenda, seconded by Jeff Wait. The motion passed in a roll call vote as follows:

Des Plaines:	Yes
Golf Maine:	Yes
Lincolnwood:	Yes
Morton Grove:	Yes
Niles:	Yes
Park Ridge:	Yes
Skokie:	Yes

In Superintendent Lisa Barrera's absence, Breitlow presented the programming report. She highlighted that all the adult programs and Special Events in the summer brochure are running. Special Olympics Summer Games took place last weekend in Normal but were cut short due to the extreme heat. M-NASR staff have provided many training courses, including a CHAMPS training on two separate nights with 59 park district staff and 31 M-NASR staff attending. Over 160 staff attended all staff summer training. Day camp is serving 106 individuals, it's highest to date. Breitlow thanked the park districts for use of their pools during the summer. Breitlow highlighted the significant increase in inclusion requests and individuals this summer and that the workload for the two full-time staff is becoming increasingly more difficult to manage. Finally, Breitlow highlighted a goal completed by the Safety Committee, which was digitizing several forms and checklists completed by staff.

Communications and Marketing Manager Audra Ebling reported the 2024 Annual Report will be published immediately. She has been finalizing the fall brochure. The website redesign project continues, and staff now have the ability to edit the site.

Regina Mundt reported that in addition to the information the board received, she has applied for an additional four grants.

The board reviewed the budget report.

Executive Director Breitlow says that focus groups continue and will be wrapped up by Monday. The Liponi Foundation has added three committees for the Gala, and approved a 15th Trustee, Nikki Fields from Nikki's Gaming Café in Des Plaines. M-NASR will have its Distinguished Accreditation Review on July 15. Breitlow's report included an update on agency goals and a PDRMA report. Human Resources Manager Keli Stonitsch reported on the results and action plan from the Employee Engagement Survey.

Resolution 2025-05, Disposal of Property A motion was made by Michelle Tuft, seconded by John Shea to pass Resolution #2024-5 authorizing and providing for the conveyance or sale of surplus personal property of the Maine-Niles Association of Special Recreation. This passed in a roll call vote as follows:

Des Plaines:	Yes
Golf Maine:	Yes
Lincolnwood:	Yes
Morton Grove:	Yes
Niles:	Yes
Park Ridge:	Yes
Skokie:	Yes

IT Services: Breitlow reviewed quotes from five different Managed Service Providers to replace Framework, M-NASR's current vendor. A motion was made by John Shea and seconded by Michelle Tuft to approve M-NASR enter into a one-year agreement with Go Technology as the new managed IT services provider, effective upon completion of the 60-day termination with Framework. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

Health Minds Healthy Bodies Program: Breitlow informed the board that M-NASR would be ending its Healthy Minds Healthy Bodies program.

Discussion Items: Breitlow reported that The Executive Director from Ridgeville Park District, located in Evanston, has expressed the desire to join an SRA. Based on the size of Ridgeville, their contributions would not have a large impact on reducing current member district contributions. In addition, M-NASR is looking ahead to potentially hiring additional staff for inclusion, and there were concerns about transportation and additional programs that may be needed for Ridgeville which could deplete M-NASR's existing resources. Breitlow will continue discussion if requested by Ridgeville.

Breitlow reported she will soon begin the process of looking for a new attorney for the agency, based on dissatisfaction with service with Ancel Glink. Karen Hawk, Michelle Tuft and Don Miletic agreed to be part of the interview panel.

It was determined Breitlow has the authority to appoint an additional FOIA officer.

Resolution 2025-03: A motion was made by John Shea, seconded by Jeff Wait to approve Resolution #2025-03, determining the Confidentiality of Closed Session Minutes. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

Resolution 2025-04: A motion was made by Jeff Wait, seconded by Tom Elenz to approve Resolution #2025-04; Providing for the Destruction of Certain Verbatim Recordings of Closed and Open Session Meetings. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes

Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

Don Miletic made a motion to adjourn the June 24, 2025 Board meeting at 10:37 AM, seconded by John Shea. The motion passed in a voice vote.



Karen Hawk, Board President
Village of Lincolnwood

8.26.25

Date



Trisha Breitlow, Board Secretary
Maine-Niles Association of Special Recreation

8/26/25

Date