

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
February 25, 2020

Tom Elenz called the February 25, 2020 meeting to order at 10:03 AM. The following board members were in attendance:

Don Miletic, Des Plaines Park District
John Jekot, Golf Maine Park District (arrived at 10:04 AM)
Jeff Wait, Morton Grove Park District
Tom Elenz, Niles Park District
Gayle Mountcastle, Park Ridge Park District
Michelle Tuft, Skokie Park District

Absent: Melissa Rimdzius , Village of Lincolnwood Parks and Recreation

Staff in attendance: Peggy Wilson, Jennifer Gebeck, Tom Byczek, Barbara Saunders, Sonia Varughese, Lisa Barrera

David Moore from Laner Muchin was introduced.

A motion to approve the consent agenda was made by Gayle Mountcasle and seconded by Don Miletic This passed in a roll call vote as follows:

Des Plaines: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

The consent agenda consisted of: Minutes of the December 17, 2019 Board Meeting; Minutes of the December 17, 2019 Executive Session, Minutes of the Special Meeting of January 13, 2020, Minutes of the January 13, 2020 Executive Meeting; Treasurers Report for the months ending December 31, 2019 and January 31, 2020; Voucher list of bills presented for the February 25, 2020 Board Meeting in the amount of \$119,654.73

Superintendent Gebeck reviewed the program report. She highlighted the implementation and upgrade of Rec Trac 3.1, indicating it has been tested by one family, and online registration should be available for summer. She also highlighted an overnight trip for adults to Madison, the ITRS Basketball Tournament hosted by M-NASR on February 16, and the upcoming Boccia Tournament to be held at Prairie Lakes Community Center.

Lisa Barrera, Inclusion Manager, gave a presentation on 2019 inclusion statistics. She highlighted what changes and improvements have been made in the last year, including additional trainings, a pre school assessment, and participant binders for each site.

Public Information Manager Barbara Saunders reports she has been working on the summer brochure and day camp information, the upcoming Liponi Dinner Dance,

Recognition Night, a program for the ITRS Basketball tournament, and the End of Summer Party.

Development Officer Peggy Wilson reported on the upcoming Liponi Dinner Dance. She reported on a potential new sponsorship opportunity as well as the successful Trivia Night Fundraiser.

The board reviewed the budget reports by fund as of December 31, 2019, and January 31, 2020.

Executive Director Breitlow reviewed updates to her 2020 work plan. Breitlow will be attending the Morton Grove Park District March Board Meeting. Any other districts that would like Breitlow to speak at one of their upcoming board meetings should reach out to her. Breitlow reported that one of the two I-DOT granted vehicles will be taken out of commission and staff are developing a plan for operating with one less vehicle, however, there may be a need for M-NASR to replace this vehicle in the future.

An updated Drug and Alcohol policy was presented. A motion was made by John Jekot and seconded by Gayle Mountcastle to approve the updated Drug and Alcohol Policy. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

Breitlow reviewed an update to the check signing policy. The signers on the checks will be herself, as Executive Director, as well as the Superintendent (Jennifer Gebeck). The Executive Director of Morton Grove Park District will remain a signer in the event of an extended absence or emergency.

A motion was made by Michelle Tuft at 10:20AM and seconded by Jeff Wait to convene into executive session in accordance with sections 120/2 (c)1, 120/2 (c) 11, and 120/2 (c) 5. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

A motion was made by John Jekot at 11:24 AM and seconded by Michele Tuft to reconvene to regular session. This passed in a voice vote.

A motion was made at 11:25AM by John Jekot and seconded by Don Miletic to adjourn the February 25, 2020 board meeting. This passed in a voice vote.

Secretary, Trisha Breitlow

Date

President, Tom Elenz, Niles Park District

Date