

**THE MAINE-NILES ASSOCIATION OF SPECIAL RECREATION  
BOARD OF DIRECTORS MEETING**

The Lakeview Center, 1177 Howard Ave, Des Plaines  
April 23, 2024 | 10:00 AM

Board President Jeff Wait called the April 23, 2024 meeting to order at 10:00 AM.

**Board Members in attendance:**

Joe Weber, Des Plaines Park District  
John Jekot, Golf Maine Park District  
Jeff Wait, Morton Grove Park District  
Tom Elenz, Niles Park District  
Gayle Mountcastle, Park Ridge Park District  
Michelle Tuft, Skokie Park District  
Karen Hawk, Village of Lincolnwood

**Staff in attendance:** Trisha Breitlow, Executive Director

**Changes to Agenda:** Jeff Wait added an Executive Session following Item VIII. New Business.

**Introduction of Visitors:** None

**Consent Agenda:**

- Minutes of the February 27, 2024 Board Meeting
- Treasurer's Report for the months ending February 29, 2024 and March 31, 2024
- Voucher list of bills in the amount of \$52,171.53

John Jekot made a motion to approve the Consent Agenda, seconded by Michelle Tuft. The motion passed unanimously in a voice vote.

Breitlow reviewed highlights from each of the staff reports (program, marketing, communications, and fundraising and development).

Breitlow reported updated policies and procedures, including a board manual that had been sent to corporate counsel for review. Breitlow reported the Liponi Foundation is budgeting \$100,000 for vehicle reimbursement, so M-NASR will start budgeting about \$35,000 each vehicle replacement year. Breitlow and Superintendent Barrera have been meeting with other SRAs regarding their adult day programs and anticipate this is a need that will come out of the needs assessment. M-NASR will be switching to have RecTrac host both RecTrac and WebTrac. Currently, M-NASR hosts RecTrac, so this should alleviate downtime when updates are needed as well as the need for additional disk space.

A motion was made by Gayle Mountcastle to approve that each member district is responsible for any wages related to time-off for inclusion aides in their district as related to the Paid Leave For All Workers Act. This passed in a roll call vote as follows:

Des Plaines: Yes  
Golf Maine: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Skokie: Yes  
Lincolnwood: Yes

Gayle Mountcastle was presented with Proclamation 2024-1, recognizing the contributions of Gayle Mountcastle to the Maine-Niles Association of Special Recreation.

A motion was made by Gayle Mountcastle to approve the Disposal of Property Resolution 2024-1, seconded by Michelle Tuft. This passed in a roll call vote as follows:

Des Plaines: Yes  
Golf Maine: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Skokie: Yes  
Lincolnwood: Yes

A motion was made by Jeff Wait at 10:28 am to adjourn into Closed Session for items related to 5ILCS 120/2 (c) (1) and seconded by Michelle Tuft. This passed in a voice vote as follows:

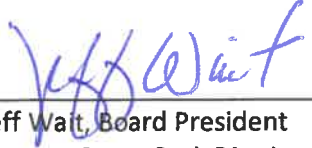
Des Plaines: Yes  
Golf Maine: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Skokie: Yes  
Lincolnwood: Yes


A motion was made by Jeff Wait at 10:31 am to convene to regular session, seconded by Michelle Tuft. This passed in a voice vote as follows:

Des Plaines: Yes  
Golf Maine: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Skokie: Yes  
Lincolnwood: Yes

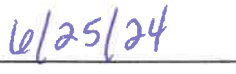
The Board informed Executive Director Breitlow that her contract would rollover for another three years (2025-2028).

A motion was made by Gayle Mountcastle at 10:38 to adjourn the Board meeting of the Maine-Niles Association of Special Recreation, seconded by Joe Weber. The motion passed unanimously in a voice vote.

  
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Jeff Wait, Board President  
Morton Grove Park District

  
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Date

  
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Trisha Breitlow, Board Secretary  
Maine-Niles Association of Special Recreation

  
\_\_\_\_\_  
Date