

**THE MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING**

6820 W. Dempster St., Morton Grove, IL 60053

June 23, 2026 | 10:00 AM

Board Vice-President John Shea called the June 23, 2026 meeting to order at 10:00 AM.

Board Members in attendance:

Don Miletic, Des Plaines Park District

Jeff Wait, Morton Grove Park District

John Shea, Park Ridge Park District

Michelle Tuft, Skokie Park District

Karen Hawk, Village of Lincolnwood

Board Members absent:

Kevin Hubka, Golf Maine Park District

Tom Elenz, Niles Park District

Staff in attendance: Trisha Breitlow, Executive Director; Lisa Barrera, Superintendent of Recreation; Kelly Brunning, Sr. Operations Manager; Audra Ebling, Communication & Marketing Manager; Roseann Federico, Human Resources Manager; Dorothea Roque, Accounting Manager; Sandy Garcia, Inclusion Coordinator, Mary Gates, Administrative Office Assistant/Registrar

Changes to the Agenda

The presentation and acceptance of the annual financial audit was moved to after introduction of visitors.

Introduction of Visitors: Sandy Garcia, Inclusion Coordinator introduced herself to the board. Mary Gates was presented a certificate in honor of her five years of employment with M-NASR.

New Business

Paul Rosario of Lauterbach & Amen reviewed the 2025 annual financial audit with the board. There were no questions. A motion was made by Don Miletic, seconded by Jeff Wait to accept the 2025 financial audit. This passed in a roll call vote as follows:

Des Plaines Park District	yes
Village of Lincolnwood	yes
Morton Grove Park District	yes
Park Ridge Park District	yes
Skokie Park District	yes

Public Comment: None

Consent Agenda:

- Minutes of the April 28, 2026 Board Meeting
- Treasurer's Report for the months ending April 30, 2026 and May 31, 2026
- Voucher list of bills in the amount of \$61,403.23

Michelle Tuft made a motion to approve the Consent Agenda, seconded by Karen Hawk. The motion passed in a roll call vote as follows:

Des Plaines Park District	yes
Village of Lincolnwood	yes
Morton Grove Park District	yes
Park Ridge Park District	yes
Skokie Park District	yes

Barrera reviewed the recreation report. She highlighted the success of the track and field and powerlifting athletes who recently competed at Special Olympics Illinois State Games. Day camp is in its second week, with its first Friday field trip day coming up this Friday, and inclusion is going well.

Ebling reviewed the communications and marketing report. The annual report will be sent to the printer after the board meeting. She is working on the fall brochure for M-NASR and the Liponi Foundation Mini Golf Fundraiser, End of Summer Party and Halloween Dance.

Breitlow reviewed the fundraising report, budget and Director's report. She noted three additional grants have been submitted in June. She also reviewed the budget report. She noted revenue is \$238,000 more than this time last year, and due to new staff waiving health insurance, that expense is below budget. Professional services will be over budget due to the temp hired earlier in the year for the HR position. Breitlow reported staff have been busy attending several job fairs at lunches at local high schools to recruit summer staff and are continuing to hire with 16 new staff onboarded the week prior. Breitlow reviewed the positive start to inclusion this summer, noting the May 9 "soft date" of receiving inclusion requests was definitely helpful in getting inclusion aides assigned and to member agency trainings. However, it is a struggle to keep up with a significant number of requests coming in after May 9. At this point Breitlow is not planning to replace the fundraising position and will reevaluate after the 2027 gala. M-NASR staff will be guest baristas at Will's Place on July 8.

Closed Session

A motion to go in to closed session was made at 10:21AM by Jeff Wait and seconded by Michelle Tuft. This passed in a roll call vote as follows:

Des Plaines Park District	yes
Village of Lincolnwood	yes
Morton Grove Park District	yes

Park Ridge Park District yes
Skokie Park District yes

Open session reconvened at 10:27AM. This passed in a roll call vote as follows:

Des Plaines Park District yes
Village of Lincolnwood yes
Morton Grove Park District yes
Park Ridge Park District yes
Skokie Park District yes

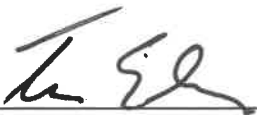
A motion was made by Jeff Wait and seconded by Michelle Tuft to approve Resolution 2026-01; Determining the Confidentiality of Closed Session Minutes. This passed in a roll call vote as follows:

Des Plaines Park District yes
Village of Lincolnwood yes
Morton Grove Park District yes
Park Ridge Park District yes
Skokie Park District yes

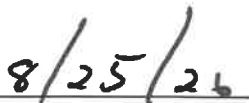
A motion was made Karen Hawk, seconded by Don Miletic to approve Resolution 2026-02, Providing for the Destruction of Certain Verbatim Recordings of Closed and Open Session Meetings, noting the correction be made to reflect the destruction year as 2026. This passed in a roll call vote as follows:

Des Plaines Park District yes
Village of Lincolnwood yes
Morton Grove Park District yes
Park Ridge Park District yes
Skokie Park District yes

Michelle Tuft made a motion to adjourn the June 23, 2026 Board Meeting at 10:29 AM, seconded by Jeff Wait. The motion passed in a voice vote.



Tom Elenz, Board President
Park Ridge Park District



Date



Trisha Breitlow, Board Secretary
Maine-Niles Association of Special Recreation



Date