

**THE MAINE-NILES ASSOCIATION OF SPECIAL RECREATION**  
**BOARD OF DIRECTORS MEETING**  
6820 W. Dempster St., Morton Grove, IL 60053  
April 28, 2026 | 10:00 AM

Board President Tom Elenz called the April 28, 2026 meeting to order at 10:02 AM.

**Board Members in attendance:**

Kevin Hubka, Golf Maine Park District  
Jeff Wait, Morton Grove Park District  
Tom Elenz, Niles Park District  
John Shea, Park Ridge Park District  
Michelle Tuft, Skokie Park District  
Karen Hawk, Village of Lincolnwood- via phone

**Board Members absent:**

Don Miletic, Des Plaines Park District

**Staff in attendance:** Trisha Breitlow, Executive Director; Lisa Barrera, Superintendent of Recreation; Kelly Brunning, Sr. Operations Manager; Audra Ebling, Communication & Marketing Manager; Regina Mundt, Fundraising & Events Manager; Emily Thompson, Inclusion Coordinator; Roseann Federico, Human Resources Manager; Dorothea Roque, Accounting Manager

**Changes to the Agenda**

A vote was required to approve remote attendance for Karen Hawk. A motion was made by Michelle Tuft and seconded by John Shea to approve Hawk's remote attendance. This passed in a roll call vote as follows:

Golf Maine: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Skokie: Yes  
Lincolnwood: Yes

**Introduction of Visitors:** Emily Thompson, Roseann Federico and Dorothea Roque introduced themselves to the board.

**Public Comment:** None

**Consent Agenda:**

- Minutes of the February 26, 2026 Board Meeting
- Treasurer's Report for the months ending February 28, 2026 and March 31, 2026
- Voucher list of bills in the amount of \$80,194.36

Jeff Wait made a motion to approve the Consent Agenda, seconded by Michelle Tuft. The motion passed in a roll call vote as follows:

Des Plaines: Yes  
Golf Maine: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Lincolnwood: Yes

Barrera reviewed the recreation report. She reported Recognition Night had about 150 people in attendance. Camp registration is still in process and summer program registration opened this week. Track and Field athletes competed in regional spring games and eleven individuals qualified for state games.

Ebling reviewed the communications and marketing report. She is focusing on mini golf, the annual report and website accessibility. She reported M-NASR is in good shape for updated website accessibility requirements due next year.

Mundt reviewed the fundraising report. Recognition Night had \$7,750 in sponsorships. M-NASR participated in a fundraiser with Kendra Scott. Grants for Niles Township, Chicago Board of Trade and the Eisenberg Foundation were also submitted. The Liponi Foundation Spring Gala had 293 people in attendance and netted over 30% more than in 2025. The mini golf fundraiser is scheduled for August 5.

The budget report was reviewed.

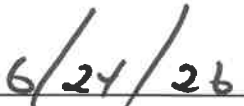
Breitlow reviewed the Director's report, highlighting updated goals. Staff have been busy attending several job fairs at lunches at local high schools to recruit summer staff. Breitlow reported that at the last Liponi Foundation meeting, she requested the board reconsider funding accessible vehicle purchases at full cost, rather than the current agreement of up to \$100,000. The Liponi Foundation board agreed. Upgrading BS&A Accounting software to the cloud is paused as the quote came in 40% higher than it was at the end of 2025. Breitlow reminded the board of the upcoming training for member park district staff occurring April 29. Two park districts are sending staff to the training. Breitlow also reminded the board that May 9 is the "soft date" for inclusion requests received for summer to have inclusion aides assigned by the program start date. Staff are giving aides the park district training dates. If aides are unable to make the training date, the park district is responsible for setting up alternate training. Will's Place will be the dessert sponsor at this year's mini golf fundraiser. Breitlow has been appointed President-Elect for the Kiwanis Club of Des Plaines and will be the mentor trainer on the Distinguished Accreditation Committee in 2027.

Breitlow presented the updated organizational chart which now includes the added Inclusion Coordinator position. A motion was made by Michelle Tuft and seconded by John Shea to approve the organizational chart as presented. This passed in a roll call vote as follows

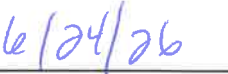
Des Plaines: Yes  
Golf Maine: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Lincolnwood: Yes

John Shea made a motion to adjourn the April 28, 2026 Board Meeting at 10:16 AM, seconded by Jeff Wait. The motion passed in a voice vote.

  
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Tom Elenz, Board President  
Niles Park District

  
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Date

  
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Trisha Breitlow, Board Secretary  
Maine-Niles Association of Special Recreation

  
\_\_\_\_\_  
Date

