

**THE MAINE-NILES ASSOCIATION OF SPECIAL RECREATION  
BOARD OF DIRECTORS MEETING**

6820 Dempster St. Morton Grove, IL  
October 28, 2025 | 10:00 AM

Board President Karen Hawk called the October 28, 2025 meeting to order at 10:00 AM.

**Board Members in attendance:**

Don Miletic, Des Plaines Park District  
Kevin Hubka, Golf Maine Park District  
Jeff Wait, Morton Grove Park District  
Tom Elenz, Niles Park District  
John Shea, Park Ridge Park District  
Michelle Tuft, Skokie Park District  
Karen Hawk, Village of Lincolnwood

**Staff in attendance:** Trisha Breitlow, Executive Director; Lisa Barrera, Superintendent of Recreation; Kelly Brunning, Sr. Operations Manager; Audra Ebling, Communications and Marketing Manager; Regina Mundt, Fundraising and Events Manager

**Changes to Agenda:** None

**Introduction of Visitors:** None

**Public Comment:** None

**Consent Agenda:**

- Minutes of the August 26, 2025 Board Meeting
- Treasurer's Report for the months ending August 31, 2025 and September 30, 2025
- Voucher list of bills in the amount of \$76,183.58

A motion was made by Jeff Wait to approve the Consent Agenda, seconded by Don Miletic. The motion passed in a roll call vote as follows:

Des Plaines Park District - yes  
Golf Maine Park District - yes  
Village of Lincolnwood - yes  
Morton Grove Park District - yes  
Niles Park District - yes  
Park Ridge Park District - yes  
Skokie Park District - yes

Superintendent Barrera presented the program report, highlighting the Liponi Foundation-sponsored Halloween Dance held at Feldman Park on October 24. Special Olympics basketball games begin the first week of November. Recreation Specialist Rob Hentschel has accepted the position of Support Staff Coordinator, and interviews for the open Program Manager position are scheduled.

Audra Ebling presented the communications and marketing report, highlighting the new website which has been completed. The winter/spring brochure is nearly ready for the printer, and she has been working on promotional material for the Bingo fundraiser and the Liponi Gala.

Fundraising and Events Manager Regina Mundt reported that the November 8 Bingo fundraiser is sold out. The event will be at the Skokie Park District Oakton Community Center. The Holiday raffle and Annual Appeal are both about to launch. The Liponi Foundation has created gala committees for the 2026 event and is focusing on silent auction items and sponsors. On Friday, September 12, State Senator Ram Villivalam served as "M-NASR Director for the Day," meeting with staff at the office and then visiting a program. Mundt met with her new contact at Advocate Health.

The Board reviewed the budget report as presented.

Breitlow highlighted agency goals, indicating the 2025 goals are complete. The rotation of M-NASR Board officers was reviewed. Breitlow commended staff for the involvement with outreach including co-chairing the TR Summit (Lindsey Anderson) and speaking to a parent support group at Shore (Lisa Barrera).

Breitlow presented the 2026 Board meeting dates. The meeting typically held in October will be moved to November in 2026, to allow for more time for updated health insurance information.

The 2026 Agency Goals were presented to and reviewed by the board. A motion was made by Don Miletic, seconded by Jeff Wait to approve the 2026 goals. This passed in a voice vote.

Non-resident program rates were reviewed. A motion to reduce non-resident fees from 100% to 50% more than resident fees for programs was made by Tom Elenz. This passed in a roll call vote as follows:

Des Plaines Park District - yes  
Golf Maine Park District - yes  
Village of Lincolnwood - yes  
Morton Grove Park District - yes  
Niles Park District - yes  
Park Ridge Park District - yes  
Skokie Park District - yes

A motion to reduce fees for day camps from 100% to 75% more than resident fees was made by Don Miletic and seconded by Tom Elenz. Voting occurred as follows:


Des Plaines Park District - yes  
Golf Maine Park District - no  
Village of Lincolnwood - no  
Morton Grove Park District - no  
Niles Park District - yes  
Park Ridge Park District - no


Skokie Park District - no


The motion did not pass and day camp rates for non-residents will remain 100% more than resident rates.


Breitlow and Barrera gave a presentation on the inclusion process, demonstrating many challenges faced with the current process in place. Initial solutions suggested including hiring a 3<sup>rd</sup> full time M-NASR Inclusion Staff or exploring park districts hiring their own aides, with training and consultation still being provided. Much discussion ensued and the board agreed there is a need for changes and improvements. A meeting with similar information for Superintendents and member agency staff will be scheduled.

A motion was made by Jeff Wait to adjourn the October 28, 2025 Board meeting at 11:51 am, seconded by Tom Elenz. This passed in a voice vote.

  
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Karen Hawk, Board President  
Village of Lincolnwood

  
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Date

  
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Trisha Breitlow, Board Secretary  
Maine-Niles Association of Special Recreation

  
\_\_\_\_\_  
Date

