

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION  
BOARD OF DIRECTORS MEETING  
February 23, 2021

Gayle Mountcastle called the February 23, 2021 meeting to order at 10:00 AM. The meeting was held electronically with the zoom platform due to COVID-19. Breitlow was present at the M-NASR office. It was verified all attendees could be heard and hear, upon their entry to the meeting. The following board members were in attendance:

Don Miletic, Des Plaines Park District  
John Jekot, Golf Maine Park District  
Jeff Wait, Morton Grove Park District  
Melissa Rimdzius, Village of Lincolnwood (arrived at 10:06 AM)  
Tom Elenz, Niles Park District  
Gayle Mountcastle, Park Ridge Park District  
Michelle Tuft, Skokie Park District

Staff in attendance: Jennifer Gebeck, Tom Byczek, Audra Ebling

Breitlow noted the President name noted on the minutes to be signed from December needed to be updated from Elenz to Mountcastle. It will be corrected for the minutes to be signed.

A motion to approve the consent agenda was made by John Jekot and seconded by Jeff Wait. This passed in a roll call vote as follows:

Des Plaines: Yes  
Golf Maine: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Skokie: Yes

The consent agenda consisted of: Minutes of the December 15 board meeting; Minutes of the December 15 executive session; Treasurers Report for the month ending December 31, 2020 and January 31, 2021; Voucher list of bills presented for the February 23, 2021 board meeting in the amount of \$54,494.61.

Superintendent Gebeck reviewed the program report. She highlighted the continued outreach of participants for virtual programs during COVID, the increased offering of virtual programs when stricter mitigations were put into place, and the return to in person programming beginning in March.

Communications and Marketing Manager Audra Ebling reported on the social media increase during the end of the year and the post card series being sent to families, now there is no brochure being printed. In addition, the online brochure will now feature "live" links with each program to allow for direct registration.

The report submitted from Peggy Wilson, Development Coordinator included information on the upcoming popcorn fundraiser, running from March 5-9. The Liponi Foundation's mailing appeal, an alternative to the in-person dinner dance, has currently received over \$13,000 in donations and sponsorships, with a goal of \$20,000. Eighty-eight out of 250 raffle tickets have been sold.

The board reviewed the budget reports by fund as for December 31, 2020 and January 31, 2021.

Executive Director Breitlow presented the IPRA Outstanding Special Event award received at the 2020 Soaring to New Heights Conference for the End of Summer Party. She also provided an update that the HR Manager position has been filled and will now be a full-time position as of March 10. An update on agency goals was provided to the board.

The updated fund balance policy as discussed in November and December was presented. A motion was made by John Jekot and seconded by Tom Elenz to approve the policy. This passed in a roll call vote as follows:

Des Plaines: Yes  
Golf Maine: Yes  
Lincolnwood: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Skokie: Yes

A motion was made by Michelle Tuft at 10:16 AM and seconded by Jeff Wait to convene into executive session in accordance with the Open Meetings Act, section 120/2 (c)11.

This passed in a voice vote as follows:

Des Plaines: Yes  
Golf Maine: Yes  
Lincolnwood: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Skokie: Yes

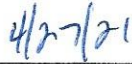
A motion was made at 10:21 AM by Don Miletic and seconded by Melissa Rimdzius to reconvene to the regular board of directors meeting. This passed in a voice vote as follows:

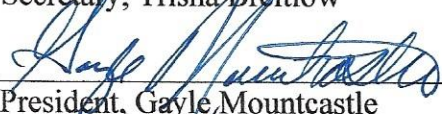
Des Plaines: Yes  
Golf Maine: Yes  
Lincolnwood: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Skokie: Yes

A motion was made at 10:23 AM by Michelle Tuft and seconded by Jeff Wait to adjourn the February 23, 2021 board meeting. This passed in a voice vote as follows:

Des Plaines: Yes  
Golf Maine: Yes  
Lincolnwood: Yes  
Morton Grove: Yes  
Niles: Yes  
Park Ridge: Yes  
Skokie: Yes

  
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Secretary, Trisha Breitlow

  
\_\_\_\_\_  
Date

  
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President, Gayle Mountcastle  
Park Ridge Park District

  
\_\_\_\_\_  
Date