

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION  
BOARD OF DIRECTORS MEETING  
September 10, 2015

APPROVED MINUTES

John Ohrlund called the September 10, 2015 meeting to order at 10:00 AM. In attendance were John Jekot, Golf-Maine, Dan Staackman, Morton Grove, John Ohrlund, Skokie, Jan Hincapie, Lincolnwood, Tom Elenz, Niles, Don Miletic, Des Plaines. 10:15AM – Gayle Mountcastle, Park Ridge. Staff in attendance: Jennifer Gebeck, Jean Gross, Peggy Wilson, Barbara Saunders, Kristine Kuester, Kelly Damron, Lauren Ruiz, Tracy Gillingham, and Kathy Wischhusen.

Dan Staackman introduced Jeff Wait as the new Executive Director of the Morton Grove Park District. Support Staff Manager Kristine Kuester introduced Kathy Wischhusen, M-NASR's new Recreation Specialist.

A motion to approve the consent agenda was made by Jan Hincapie and seconded by John Jekot. This passed in a roll call vote as follows: Golf-Maine – yes, Morton Grove – yes, Lincolnwood – yes, Skokie – yes, Niles, - yes, Des Plaines, - yes. The consent agenda consisted of: Minutes of the August 3, 2015 board meeting; Treasurers report for the month ending July 31, 2015; Voucher list of bills presented for the September 10, 2015 board meeting in the amount of \$416,565.01

Executive Director Bear reviewed the program report. The summer 2015 program registration numbers were included in the report. Bear stated that the numbers showed an increase over the numbers recorded for the same time period in 2014.

Public Information Manager Barbara Saunders reports that work is under way on the winter 2016 brochure.

Development Officer Peggy Wilson reports highlights a grant received from Niles Township in the amount of \$4000. This grant was submitted to help offset the costs of safety trainings.

The board reviewed the budget report by fund as of July 31, 2015.

Director Bear gave an update on the sensory room to be located at the Des Plaines Park Districts Leisure Center. She stated that a preliminary sketch has been developed which details room size and space. A list of equipment items that staff would like to see as part of the room was also included. This was sent to the representative at Flag House and will be forwarded to their design team.

A date of Wednesday, October 21, was set by the board to review the first draft of fiscal year budget 2016. The meeting will be held at 2:00PM in the M-NASR board room.

An update regarding the LiPoni Foundation was given by Stella LiPomi. The annual mini golf fundraiser was a big success. The foundation raised approximately \$6000. LiPoni thanked the Skokie Park District for their generosity and being such gracious hosts.

Director Bear gave an update pertaining to the PDRMA Health program. She stated that she will be meeting with a representative from PDRMA on Friday, September 25<sup>th</sup> at NEDSRA. The purpose of this meeting is to review and discuss the agency's benefit strategy.

Presentations were given by Day Camp Manager Lauren Ruiz, Operations Manager Kelly Damron, and Inclusion Manager Tracy Gillingham. Ruiz reviewed the Summer Day Camp program, Damron discussed the transportation services provided for the summer programs, and Gillingham reviewed the inclusion aides provided for our member districts during the summer months.

A motion was made at 10:50AM by Tom Elenz and seconded by John Jekot to adjourn the regular September 10, 2015 board of directors meeting. This passed in a voice vote.

Respectfully submitted

Stella LiPomi