

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
May 31, 2016

APPROVED MINUTES

John Jekot called the May 31, 2016 meeting to order at 10:10 AM. In attendance were John Jekot, Golf-Maine, Laura McCarty, Lincolnwood, Tom Elenz, Niles, Jeff Wait, Morton Grove. Absent: John Ohrlund, Skokie, Gayle Mountcastle, Park Ridge, and Don Miletic Des Plaines. Staff in attendance: Peggy Wilson, Jennifer Gebeck, Tom Byczek, Beth Kumis, and Alexandra Walch.

Superintendent Gebeck introduced Beth Kumis and Alexandra Walch as M-NASR's two newest Recreation Specialist. Director Bear introduced Tom Byczek as M-NASR's new Business Manager.

A motion to approve the consent agenda was made by Tom Elenz and seconded by Jeff Wait. This passed in a roll call vote as follows: Golf-Maine – yes, Lincolnwood – yes, Niles, - yes, Morton Grove - yes. The consent agenda consisted of: Minutes of the March 28, 2016 board meeting; Treasurers report for the months ending March 31, 2016 and April 30, 2016; Voucher list of bills presented for the May 31, 2016 board meeting in the amount of \$320,139.20

Executive Director Bear reviewed the program report. Updates were given on various program offerings and the professional involvement of the M-NASR Recreation staff. Several trainings for part time staff and member district staff have taken place ahead of the busy summer months. Training topics included CPR/First Aid, Non-Violent Crisis Intervention, Inclusion, and Safety.

Public Information Manager Barbara Saunders reports that work on the fall 2016 brochure is in progress. The brochure is tentatively scheduled to be mailed in mid -July.

Development Officer Peggy Wilson reports highlights grants pending and grants received.

The board reviewed the budget reports by fund as of March 31 2016, and April 30, 2016.

Director Bear reported the sensory room was complete and that the grand opening had been scheduled for Wednesday, July 13. All board members will receive an invitation in the mail.

An update regarding the LiPoni Foundation was given by Stella LiPomi. LiPomi stated that the foundation is gearing up for the annual mini golf fundraiser held in August. Details to follow.

Director Bear informed the board that the auditing firm of Knutte & Associates were on site on March 7. They worked with Business Manager Jean Gross to review our financial documents. The 2015 audit should be available for review at the June board of directors meeting.

Director Bear stated that the annual financial audit was complete and each board member had received a copy of the audit. Bear asked the board members to review and call her with any questions. This will be an action item on the August agenda.

The board reviewed the memorandum regarding the negotiation of the fair market rental rate between M-NASR and the Morton Grove Park District. Both parties have agreed to a compromised amount of \$18 per square foot with a 35% reduction on the rate as the current lease states. A motion was made by Tom Elenz and seconded by Laura McCarty to approve the fair market rental rate of \$18 per square foot. This passed in a roll call as follows: Golf-Maine – Yes, Lincolnwood – Yes, Morton Grove – Yes, Niles – Yes.

Director Bear gave an update pertaining to the current IT provider for M-NASR. Bear stated that our current provider was no longer able to meet the needs of the agency. The board reviewed the four quotes that staff obtained for IT consulting managed services. A motion was made by Jeff Wait and seconded by John Jekot to utilize Framework Communications for M-NASR's IT needs. This passed in a roll call vote as follows: Lincolnwood – Yes, Morton Grove – Yes, Niles – Yes, Golf-Maine – Yes.

Bear discussed with the board that she was obtaining health insurance quotes from brokerage firms to compare with the PDRMA Health insurance program.

A motion was made at 10:45AM to convene into executive session for the purpose of personnel by Jeff Wait and seconded by Laura McCarty. This passed in a voice vote.

A motion was made at 10:57AM to reconvene the regular board meeting by John Jekot and seconded by Tom Elenz. This passed in a voice vote.

A motion was made at 10:58AM by Tom Elenz and seconded by John Jekot to adjourn the May 31, 2016 board meeting. This passed in a voice vote.

Respectfully submitted

Stella LiPomi

