

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
March 28, 2016

APPROVED MINUTES

Don Miletic called the March 28, 2016 meeting to order at 10:00 AM. In attendance were John Jekot, Golf-Maine, Laura McCarty, Lincolnwood, Tom Elenz, Niles, Don Miletic, Des Plaines, John Ohrlund, Skokie, Gayle Mountcastle, Park Ridge. Absent: Dan Stacckman, Morton Grove. Staff in attendance: Peggy Wilson, Jennifer Gebeck, and Jean Gross.

A motion to approve the consent agenda was made by John Jekot and seconded by Tom Elenz. This passed in a roll call vote as follows: Golf-Maine – yes, Lincolnwood – yes, Niles, - yes, Des Plaines, - yes, Park Ridge – yes, Skokie – yes. The consent agenda consisted of: Minutes of the February 1, 2016 board meeting; Minutes of the February 1, 2016 executive session; Treasurers report for the months ending December 31, 2015 and January 31, 2016 and February 29, 2016; Voucher list of bills presented for the March 28, 2016 board meeting in the amount of \$484,487.15

Executive Director Bear reviewed the program report. Updates were given on various program offerings and the professional involvement of the M-NASR Recreation staff. Stephen Cozzi was named the new Support Staff Manager. He replaces Kristine Kuester who resigned to remain at home with her family.

Public Information Manager Barbara Saunders reports that work on the summer 2016 brochure is complete and the brochure is scheduled to be mailed out in mid-April.

Development Officer Peggy Wilson reports highlights grants pending and grants received.

The board reviewed the budget reports by fund as of December 31, 2015, January 31, 2016, and February 29, 2016.

Director Bear reviewed the Business Manager position. She stated second round interviews had taken place and she hoped to have the new Business Manager in place by the beginning of May.

An update regarding the LiPoni Foundation was given by Stella LiPomi. LiPomi stated that the annual dinner dance/silent auction event held at the White Eagle was a success. She is still collecting all of the data to present the total revenue generated from the event. She thanked the M-NASR board of directors for their support.

Director Bear informed the board that the auditing firm of Knutte & Associates were on site on March 7. They worked with Business Manager Jean Gross to review our financial documents. The 2015 audit should be available for review at the June board of directors meeting.

Director Bear stated that she had met with Executive Director Wait to review the comparable rents for similar office space in Morton Grove. The board discussed the rent agreement with Morton Grove and the timeline of the rent agreement. Director Bear will bring a recommendation to the May meeting as to what the fair market square foot rate is in the Morton Grove area.

The board reviewed the strategic plan proposal from Chuck Balling at GovHR.

The board reviewed the IT update provided by staff. Staff have researched and met with several IT companies to provide support to M-NASR. M-NASR's current providers agreement expires July 2016.

A motion was made at 11:00AM by Gayle Mountcastle and seconded by John Jekot to adjourn the March 28, 2016 board meeting. This passed in a voice vote.

Respectfully submitted

Stella LiPomi