

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
February 1, 2016

APPROVED MINUTES

Don Miletic called the February 1, 2016 meeting to order at 10:00 AM. In attendance were John Jekot, Golf-Maine, Jeff Wait, Morton Grove, Dan Stackman, Morton Grove, Laura McCarty, Lincolnwood, Tom Elenz, Niles, Don Miletic, Des Plaines, John Ohrlund, Skokie. Absent: Gayle Mountcastle, Park Ridge. Staff in attendance: Barbara Saunders, Peggy Wilson, Lauren Ruiz, Jennifer Gebeck, and Jean Gross.

Lauren Ruiz introduced intern Maureen McCarthy. McCarthy is currently a student at Winona State in Minnesota.

A motion to approve the consent agenda was made by Tom Elenz and seconded by John Jekot. This passed in a roll call vote as follows: Golf-Maine – yes, Morton Grove – yes, Lincolnwood – yes, Niles, - yes, Des Plaines, - yes, Park Ridge – yes. The consent agenda consisted of: Minutes of the December 7, 2015 board meeting; Minutes of the December 7 annual meeting; Treasurers report for the month ending November 30, 2015; Voucher list of bills presented for the February 1, 2016 board meeting in the amount of \$143,118.13

Executive Director Bear reviewed the program report. Program Manager Lauren Ruiz will be presenting at the IPRA conference in January. The topic relates to M-NASR's "Difference Makers" program. Various staff involvement in program related material was discussed.

Public Information Manager Barbara Saunders reports that work on the Spring 2016 brochure is complete and the brochure is scheduled to be mailed out on January 28.

Development Officer Peggy Wilson reports highlights grants pending and grants received.

The board reviewed the budget report by fund as of November 30, 2015.

Director Bear reviewed the timeline for replacement of the Business Manager position. Jean's last day is tentatively scheduled for May 27.

An update regarding the LiPoni Foundation was given by Stella LiPomi. LiPomi stated that the Foundation is very busy planning for the annual dinner dance and silent auction. The date of this year's event is Saturday, March 5.

The board reviewed the agreement for financing the Healthy Mind/Healthy Body program. Don Miletic asked that in the last paragraph the word “ and” be inserted instead of “or.” A motion was made by Tom Elenz and seconded by John Jekot to approve the Healthy Mind/Healthy Body program agreement for financing. This passed in a roll call vote as follows: Niles – yes, Morton Grove – yes, Lincolnwood – yes, Des Plaines – yes, Skokie – yes, Golf-Maine – yes. Absent: Park Ridge.

Director Bear informed the board that the auditing firm of Knutte & Associates would be conducting their site visit on March 7 & March 8. Business Manager Gross has provided the auditors with all of the financial documents they have requested.

The board reviewed the strategic plan proposals from Heller & Heller Consulting and Results Technology Group. The board asked Director Bear to secure one more proposal and include it in the March board packet.

Director Bear informed the board that she will be meeting with Executive Director Jeff Wait from the Morton Grove Park District to discuss the lease rate for the M-NASR office space. Both the Morton Grove Park district and M-NASR will gather recent comps for similar office space in surrounding towns. Bear will update the board at the March meeting.

A motion was made at 10:52AM by Tom Elenz and seconded by John Jekot to adjourn the regular meeting to enter into executive session to discuss minutes of executive session meetings for the purpose of approval of the minutes. On a roll call vote all board members voted aye. Motion carried.

A motion was made at 10:54AM by Dan Stacckman and seconded by Don Miletic to reconvene into the regular board of directors meeting. On a roll call vote all board members voted aye. Motion carried.

A motion was made by Dan Stacckman and seconded by Tom Elenz following review of Executive Session meeting minutes dating to December 2007, move to keep closed all minutes not previously released because the need for confidentiality still exists as to all or part of the minutes. On a roll call vote all board members voted aye. Motion carried.

A motion was made at 10:55AM by John Jekot and seconded by Dan Stacckman to adjourn the February 1, 2016 board meeting. This passed in a voice vote.

Respectfully submitted

Stella LiPomi

