

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
February 3, 2014

APPROVED MINUTES

Gayle Mountcastle called the February 3, 2014 meeting to order at 10:03 AM. In attendance were Bret Fahnstrom, Golf-Maine, Tracey Anderson, Morton Grove, Gayle Mountcastle, Park Ridge, John Ohrlund, Skokie, Jan Hincapie, Lincolnwood, Tom Elenz, Niles, John Hecker, Des Plaines 10:15AM. Staff in attendance: Jennifer Gebeck, Jean Gross, Tracy Gillingham, Judy Ruemmele.

A motion to approve the consent agenda was made by Jan Hincapie and seconded by Tom Elenz. This passed in a roll call vote as follows: Golf-Maine – yes, Morton Grove – yes, Park Ridge – yes, Lincolnwood – yes, Niles – yes, Skokie – yes. Des Plaines – yes.

Director Bear reviewed the program report. She stated that a synopsis of each program area was included in the report. She also noted that the Fall inclusion totals from August – December 2013 were included for the boards review. A total of 158 inclusion registrations were received during this time. A breakdown was given for each member district.

Public Information Manager Barbara Saunders report included news that the Spring 2014 brochure was completed and mailed out on January 23. Brochures were delivered to all member district facilities for display.

Development Officer Judy Ruemmele's report reviewed donations and rejections received since her last report. Director Bear reported that M-NASR was the beneficiary of an "Angel Donor." The PI/VI area received a donation in the amount of \$15,000.

The board reviewed the budget report by fund as of November 30, 2013. Bear stated the signers on the MB bank accounts needed to be updated. Removed from the payroll and general accounts will be Mike Doty, Mark Schneiderman, Jill Olson, James Lange, and Jeff Fougrousse. Removed from the imprest account will be Joe LoVerde, Darlene Lynam, Steve Hartman, David Markworth, Jill Olson, Jim Lange, Jeff Fougrousse, and Craig Culp. Added to the payroll, general, and imprest accounts will be Bret Fahnstrom, Jan Hincapie, Tracey Anderson, Gayle Mountcastle, and John Ohrlund. Jennifer Gebeck will be added to the imprest account.

An update pertaining to the distinguished agency accreditation process was given by Director Bear.

Director Bear gave the board an update on the 2013 audit. She stated that the auditors were scheduled to be at the M-NASR offices the third week of February.

The 2014 member district contributions were reviewed by the board.

The board discussed the challenges of providing consistent part time staff to residents receiving inclusion services. A successful inclusion experience in part is due to having a consistent staff.

A motion was made at 10:49AM by John Hecker to go into closed executive session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act. Seconded by Gayle Mountcastle. This passed in a voice vote.

A motion was made by Bret Fahnstrom at 10:52AM to adjourn closed executive session and reconvene into open session. Seconded by Tom Elenz. This passed in a voice vote.

A motion was made at 10:53AM by Jan Hincapie and seconded by Gayle Mountcastle to adjourn the regular February 3, 2014 board of directors meeting. This passed in a voice vote.

Respectfully submitted

Stella LiPomi