

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
May 6, 2019

APPROVED MINUTES

Laura McCarty called the May 6, 2019 meeting to order at 10:00 AM. In attendance were John Jekot, Golf-Maine, Laura McCarty, Lincolnwood, Jeff Wait, Morton Grove, John Ohrlund, Skokie, Gayle Mountcastle – Park Ridge, Tom Elenz – Niles, Don Miletic – Des Plaines. Staff in attendance: Peggy Wilson, Jennifer Gebeck, Tom Byczek, Barbara Saunders.

A motion to approve the consent agenda was made by John Ohrlund and seconded by John Jekot. This passed in a roll call vote as follows: Golf-Maine – yes, Lincolnwood – yes, Morton Grove – yes, Skokie – yes, Park Ridge – yes, Niles – yes, Des Plaines – yes. The consent agenda consisted of: Minutes of the February 26, 2019 board meeting; Minutes of the April 1, 2019 and April 11, 2019 Special Board Meetings; Minutes of the Executive Sessions of April 1, 2019 and April 11, 2019; Treasurers report for the months ending February 28, 2019 and March 31, 2019; Voucher list of bills presented for the May 6, 2019 board meeting in the amount of \$125,022.78

Executive Director Bear reviewed the program report. She reported that staff are gearing up for the extremely busy summer programming months. She stated that day camp staff have been hired and planning continues. Inclusion trainings continue of M-NASR staff and member district staff. The winter 2019 program numbers were included in the program report.

Public Information Manager Barbara Saunders reports that the summer brochure is complete and was mailed out to the public on April 16. She has been working on several projects for the upcoming day camp season and the creation of the end of summer party logo which was included in her report.

Development Officer Peggy Wilson's report highlights grants pending and grants received. Wilson also reported on presentations she has made. A recap of the recent recognition night event was given.

The board reviewed the budget reports by fund as of February 28 2019, and March 31, 2019.

Executive Director Bear informed the board that Business Manager Byczek and Human Resource Manager Varughese have been gathering information and data to help streamline the payroll process. They hope to present to the board the information they have acquired at the August board of directors meeting.

An update regarding the LiPoni Foundation was given by Development Officer Peggy Wilson. She stated that a breakdown of revenues and expenses from the March dinner dance was included in the board packet for the boards review.

An update on the 2018 audit was given by Director Bear. She stated that the auditing firm of Lauterbach and Amen will have the audit completed and ready for review by the June 25 board of directors meeting. Bear stated that as us usual and customary, the audit will be on the agenda for the August board of directors meeting for approval.

A motion was made by John Ohrlund and seconded by Jeff Wait to appoint Tom Byczek as the IMRF Authorized Agent. This passed in a roll call vote as follows: Golf-Maine – yes, Niles – yes, Skokie – yes, Lincolnwood – yes, Morton Grove – yes, Des Plaines – yes, Park Ridge – yes.

A motion was made by Tom Elenz and seconded Golf-Maine to approve the proposed fund balance policy as presented. This passed in a roll call vote as follow: Lincolnwood – yes, Des Plaines – yes, Park Ridge – yes, Skokie – yes, Niles – yes, Morton Grove – yes, Golf Maine – yes.

A motion was made at 10:25Am by John Jekot and seconded by John Ohrlund to convene to closed session in accordance with the Open Meetings Act section 2(c)(1) and for section 120/2(c)(11). This passed in a roll call vote as follows: Lincolnwood – yes, Skokie – yes, Golf-Maine – yes, Morton Grove – yes, Niles – yes, Park Ridge – yes, Des Plaines – yes.

A motion was made at 10: 51Am by Jeff Wait and seconded by Laura McCarty to reconvene to the regular board of directors meeting. This passed in a roll call vote as follows: Skokie – yes, Golf-Maine – yes, Lincolnwood – yes, Morton Grove – yes, Des Plaines – yes, Park Ridge – yes, Niles – yes.

A motion was made at 10:52AM by John Ohrlund and seconded by John Jekot to adjourn the May 6, 2019 board meeting. This passed in a voice vote.

Respectfully submitted

Peggy Wilson

