

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
May 1, 2018

APPROVED MINUTES

Jeff Wait called the May 1, 2018 meeting to order at 10:00 AM. In attendance were John Jekot, Golf-Maine, Laura McCarty, Lincolnwood, Don Miletic, Des Plaines, Jeff Wait, Morton Grove, Gayle Mountcastle, Park Ridge, John Orhlund, Skokie. Absent: Tom Elenz, Niles. Staff in attendance: Peggy Wilson, Jennifer Gebeck, Tom Byczek, Barbara Saunders.

A motion to approve the consent agenda was made by Don Miletic and seconded by John Orhlund. This passed in a roll call vote as follows: Golf-Maine – yes, Lincolnwood – yes, Morton Grove – yes, Skokie - yes, Des Plaines – yes, Park Ridge – yes. The consent agenda consisted of: Minutes of the February 27, 2018 board meeting; Minutes of the Executive Session of February 27, 2018; Treasurers report for the months ending February 28, 2018 and March 31, 2018; Voucher list of bills presented for the May 1, 2018 board meeting in the amount of \$84,516.01

Executive Director Bear reviewed the program report. She also reviewed the winter 2018 program numbers. Each member districts numbers were included in the report. Bear stated that overall the participation numbers were very strong.

Public Information Manager Barbara Saunders reports that the summer brochure is complete and was mailed out to the public on April 17. She has been working on several projects including working on Recognition Night materials.

Development Officer Peggy Wilson report highlights grants pending and grants received. Wilson also reported that she had submitted a grant to Rivers Casino for day camp sponsorship, I-Pads, and scholarships.

The board reviewed the budget reports by fund as of February 28, 2018, and March 31, 2018.

Executive Director Bear informed the board that she attended the IAPD annual legislative conference in Springfield on Tuesday, April 24 and Wednesday, April 25.

Executive Director Bear reminded the board that M-NASR's Recognition Night is scheduled for Wednesday, May 9 at the Chateau Ritz in Niles.

An update regarding the LiPoni Foundation was given by Development Officer Peggy Wilson. She stated that the board received in their board packet a breakdown of revenues and expenses. The dinner dance net revenue was \$44,133.80

An update was given on the status of the 2017 audit. Bear stated that the auditors were out on site in April and we expect to have the audit completed by the end of May with the board to receive a bound copy of the audit for the June board meeting.

An update was given on the PDRMA Loss Control review. Bear stated that Safety Coordinator Brunning along with Superintendent Gebeck met with our PDRMA representative to review various documents. PDRMA will be on site twice during the summer months to visit our camps. Our overall final score will be available in November.

The board reviewed the part time staff hourly rate schedule. A motion was made by Don Miletic and seconded by John Orhlund to raise the level one starting rate to \$9.50 per hour and to raise the level two starting rate to \$9.75 per hour. This passed in a roll call vote as follows: Golf-Maine – yes, Morton Grove – yes, Lincolnwood – yes, Des Plaines – yes, Skokie – yes, Park Ridge – yes.

A motion was made at 10:55Am by John Jekot and seconded by Jeff Wait to convene to closed session in accordance with the Open Meetings Act section 2(c)(1) for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. This passed in a roll call vote as follows: Lincolnwood – yes, Des Plaines – yes, Golf-Maine – yes, Park Ridge – yes, Skokie – yes, Morton Grove – yes. Absent: Niles.

A motion was made at 11:07Am by Don Miletic and seconded by Gayle Mountcastle to reconvene to the regular board of directors meeting. This passed in a roll call vote as follows: Park Ridge – yes, Skokie – yes, Golf-Maine – yes, Des Plaines – yes, Lincolnwood – yes, Morton Grove – yes. Absent: Nile

A motion was made at 11:08AM by Don Miletic and seconded by John Jekot to adjourn the May 1, 2018 board meeting. This passed in a voice vote.

Respectfully submitted

Peggy Wilson

