

**THE MAINE-NILES ASSOCIATION OF SPECIAL RECREATION  
BOARD OF DIRECTORS' MEETING  
6820 W. Dempster Street, Morton Grove, IL  
(847) 966-5522**

**March 25, 2013**

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AGENDA

- I. Call To Order
- II. Changes To The Agenda
- III. Introduction of Visitors
- IV. Approval of Consent Agenda\*
  - Minutes of Board Meeting February 4, 2013
  - Treasurer's Report Month Ending December 31, 2012, January 31, 2013 and February 28, 2013
  - Voucher list of bills presented for March 25, 2013 board meeting in the amount of \$373,987.04
- V. Director's Report\*
  - A. Program Report
  - B. Public Information Manager Report
  - C. Development Officer Report
  - D. Budget Report
- VI. Old Business
  - A. Liponi Foundation
- VII. Adjournment

\*written materials included in the Board Packet

Next Board Meeting Date: June 3, 2013

**CONSENT AGENDA**

I move to approve the following consent agenda:

- Minutes of Board Meeting from February 4, 2013
- Treasurer's Report for months ending *December 31, 2012, January 31, 2013 and February 28, 2013*
- Voucher list of bills presented for the March 25, 2013 Board Meeting in the amount of *\$373,987.04*

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION  
BOARD OF DIRECTORS MEETINGS  
February 4, 2013

UNAPPROVED MINUTES

Tome Elenz called the February 4, 2013, meeting to order at 10:00 a.m. In attendance were: Jan Hincapie, Lincolnwood; Bret Fahnstrom, Golf-Maine; John Hecker, Des Plaines; Gayle Mountcastle, Park Ridge; Kelly Smith, Morton Grove; Tom Elenz, Niles. Absent: John Ohrlund, Skokie. Staff in attendance: Jean Gross, Barbara Saunders, Judy Ruemmele, Jennifer Gebeck and Stella LiPomi.

A motion to approve the Consent Agenda was made by John Hecker and seconded by Bret Fahnstrom. This passed in a roll call vote as follows: Des Plaines – yes, Niles – yes, Morton Grove – yes, Lincolnwood – yes, Golf-Maine – yes, Park Ridge – yes, Skokie – absent.

Director Bear reviewed the Program Report. The Board reviewed the final Fall 2012 participation numbers. Additionally, the Board reviewed the Fall 2012 Inclusion participation numbers report.

Public Relations Manager Saunders report included the Spring 2013 Program Brochure is completed and has been distributed to member districts and families. Saunders has also begun work on 2013 Summer Day Camp Brochure.

Development Officer Ruemmele reports on favorable responses received since the December Board Meeting and rejections received. Ruemmele also reported that M-NASR received a \$10,000 Grant from the Rice Foundation for our Transportation Services. The grant was received in mid-December.

The Board also reviewed the Budget Reports for the month ending November 30, 2012.

Distinguished Agency Review: Director Bear discussed with the Board the Distinguished Agency Accreditation. Bear stated she reviewed the criteria with staff and she would continue throughout the year to implement various policies and procedures to meet the standards required for the accreditation.

Audit 2012: Business Manager Gross will meet with Knutte & Associates for their on-site visit on February 19, 2013. Bear stated that Gross will work closely with the auditors and provide any documentation that may be required.

OLD BUSINESS

Liponi: Liponi Liaison Stella LiPomi encouraged all of the Board Members to attend the Liponi Foundation Annual Silent Auction and Dinner Dance on Saturday, March 2, 2013. The event will be held at the White Eagle Banquet Hall.

Diastat Update: Director Bear reported that Ed Dutton of PDRMA met with the Special Recreation Association Executive Directors in mid-January and gave the group an update on the use of rectal Diastat and how it pertains to the SRA. Dutton stated that the matter is still being reviewed in the courts and Bear will continue to keep the Board updated on this very important issue.

NEW BUSINESS

2002 IDOT Accessible Mini Van: Director Bear stated that Senior Operations Manager Damron is working with IDOT (Illinois Department of Transportation) to secure the removal of the 2002 Accessible Mini Van. The vehicle has been deemed as unsafe for travel and Damron is working with IDOT to take up and remove this van from the M-NASR fleet. Bear explained to the Board that this vehicle was received from a grant opportunity and IDOT as the owner of the vehicle holds the title.

A motion was made at 10:39 a.m. by Jan Hincapie and seconded by Tom Elenz to adjourn the regular February 4, 2013 Board of Directors meeting. This passed in a voice vote.

Respectfully submitted

Stella LiPomi