

THE MAINE-NILES ASSOCIATION OF SPECIAL RECREATION  
BOARD OF DIRECTORS' MEETING  
6820 W. Dempster Street, Morton Grove, IL  
(847) 966-5522

February 4, 2013

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AGENDA

- I. Call To Order
- II. Changes To The Agenda
- III. Introduction of Visitors
- IV. Approval of Consent Agenda\*
  - Minutes of Board Meeting December 3, 2012
  - Minutes of Executive Session December 3, 2012
  - Minutes of Annual Meeting December 3, 2012
  - Treasurer's Report Month Ending November 30, 2012
  - Voucher list of bills presented for February 4, 2013 board meeting in the amount of \$146,522.49
- V. Director's Report\*
  - A. Program Report
  - B. Public Information Manager Report
  - C. Development Officer Report
  - D. Budget Report
  - E. Distinguished Agency Review
  - F. 2012 Audit
- VI. Old Business
  - A. Liponi Foundation
  - B. Diastat Update
- VII. New Business
  - A. 2002 IDOT Accessible Mini Van
- VIII. Adjournment

\*written materials included in the Board Packet

Next Board Meeting Date: March 25, 2013

CONSENT AGENDA

I move to approve the following consent agenda:

- Minutes of Board Meeting from December 3, 2012
- Minutes of Executive Session from December 3, 2012
- Minutes of Annual Meeting from December 3, 2012
- Treasurer's Report for months ending *November 30, 2012*
- Voucher list of bills presented for the February 4, 2013 Board Meeting in the amount of *\$146,522.49*

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION  
BOARD OF DIRECTORS MEETING  
December 3, 2012

UNAPPROVED MINUTES

Tom Elenz called the December 3, 2012 meeting to order at 10:00 AM. In attendance were John Hecker, Des Plaines, Tom Elenz, Niles, Dominic Burdi, Morton Grove, Jan Hincapie, Lincolnwood, Bret Fahnstrom, Golf-Maine, John Ohrlund, Skokie, Gayle Mountcastle, Park Ridge. Staff in attendance: Jennifer Gebeck, Stella LiPoni, Jean Gross, Judy Ruemmele, Barbara Saunders, and recreation staff.

President Elenz gave background pertaining to the President's award and reviewed the criteria for nomination. President Elenz presented the award to Senior Operations Manager Kelly Damron. He thanked Damron for all of her hard work and dedication to the association.

A motion to approve the consent agenda was made by Gayle Mountcastle and seconded by John Hecker. This passed in a roll call vote as follows: Des Plaines – yes, Niles – yes, Morton Grove – yes, Lincolnwood – yes, Golf-Maine – yes, Park Ridge – yes, Skokie – yes.

Director Bear reviewed the program report. The Fall season is winding down and Bear highlighted some of the most prominent programs.

Public Relations Manager Saunders reported that she is currently working on the Spring brochure. The current timeline for distribution is approximately the third week of January.

Development Officer Judy Ruemmele reports on favorable responses received since the November board meeting and rejections received.

The board reviewed the budget reports for the month ending October 31, 2012.

The board reviewed the 2013 M-NASR board meeting dates.

LiPoni Liaison Stella LiPoni gave an update concerning the LiPoni Foundation. LiPoni stated that it is not too early to donate items to the foundation for the silent auction and dinner dance to be held in March.

The board reviewed the 2013 member district contribution calculations. Director Bear thanked John Hecker and Don Miletic for their work on putting these figures together.

A motion was made by Gayle Mountcastle and seconded by John Ohrlund to approve the 2013 budget as presented. This passed in a roll call vote as follows: Niles – yes, Des Plaines – yes, Lincolnwood – yes, Golf- Maine – yes, Morton Grove – yes, Skokie – yes, Park Ridge – yes.

A motion was made by Bret Fahnstrom and seconded by John Ohrlund to approve the services of Knutte and Associates to perform the 2013 financial audit. This passed in a roll call vote as follows: Morton Grove – yes, Golf- Maine- yes, Skokie – yes, Niles – yes, Lincolnwood – yes, Des Plaines – yes, Park Ridge – yes.

The board reviewed the cost analysis of the PI/VI area as presented by staff.

Director Bear gave a power point presentation of the year in review.

A motion was made at 10:40am by Bret Fahnstrom and seconded by John Ohrlund to adjourn to executive session to consider matters related to real estate, personnel, litigation, and review of closed session minutes. This passed in a voice vote.

A motion was made at 10:52am by John Hecker and seconded by Bret Fahnstrom to adjourn from executive session and reconvene to the regular board of directors meeting. This passed in a voice vote.

A motion was made at 10:53am by Dominic Burdi and seconded by Jan Hincapie to adjourn the regular December 3, 2012 board of directors meeting. This passed in a voice vote.

Respectfully submitted

Stella LiPomi