

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
December 7, 2015

APPROVED MINUTES

John Ohrlund called the December 7, 2015 meeting to order at 10:00 AM. In attendance were John Jekot, Golf-Maine, Gayle Mountcastle, Park Ridge, Jeff Wait, Morton Grove, Katie Gamroth, Lincolnwood, Tom Elenz, Niles, Don Miletic, Des Plaines, John Ohrlund, - Skokie. Staff in attendance: Barbara Saunders, Peggy Wilson, Jean Gross, Claudia Werner, Maryann Minellie, and the entire recreation department.

Board President Ohrlund presented Stephen Cozzi with the President's award. Ohrlund congratulated Cozzi on an outstanding year and encouraged him to keep up the good work.

A motion to approve the consent agenda was made by John Jekot and seconded by Tom Elenz. This passed in a roll call vote as follows: Golf-Maine – yes, Morton Grove – yes, Lincolnwood – yes, Skokie – yes, Niles - yes, Des Plaines, - yes, Park Ridge – yes. The consent agenda consisted of: Minutes of the November 2, 2015 board meeting; Treasurers report for the month ending October 31, 2015; Voucher list of bills presented for the December 7, 2015 board meeting in the amount of \$148,731.29

Executive Director Bear reviewed the program report. She stated that M-NASR's inclusion requests continue to grow. Staff is currently recruiting part time staff to keep up with the requests. Additionally, staff has attended numerous resource fairs to help spread the word about M-NASR and the services we provide.

Public Information Manager Barbara Saunders reports that she is currently working on the spring brochure. The all staff proofing will take place on Friday, December 11.

Development Officer Peggy Wilson reports highlights grants pending and grants received.

The board reviewed the budget report by fund as of October 31, 2015.

The board reviewed the 2016 board meeting dates included in the board packet.

An update regarding the LiPoni Foundation was given by Stella LiPomi. She stated the foundation is gearing up for its' annual dinner dance/auction to take

place on Saturday, March 5. LiPomi asked the board to keep the foundation in mind if they have any items they would like to donate to the silent auction.

The board reviewed the 2016 member district calculations. Bear thanked board member Miletic and his staff for their assistance in putting these calculations together.

A motion was made by Gayle Mountcastle and seconded by John Jekot to approve the 2016 fiscal year budget as presented. This passed in a roll call vote as follows: Morton Grove – yes, Skokie – yes, Lincolnwood – yes, Des Plaines – yes, Niles – yes, Park Ridge – yes, Golf-Maine – yes.

The board discussed the Healthy Minds Healthy Bodies program. Don Miletic stated that the Des Plaines Park District will be offering this program to veterans in their district. M-NASR staff will act as a liaison to our member districts with this program. Bear reminded the board that this is a program that can be offered by a member district and M-NASR is here to support and lend assistance when needed.

Executive Director Bear presented a power point presentation of 2015, a year in review. She thanked the board for their continued support of the agency and she thanked the staff for all of their hard work and efforts over the course of the year.

A motion was made at 10:45AM by Jeff Wait and seconded by Gayle Mountcastle to adjourn the regular December 7, 2015 board of directors meeting. This passed in a voice vote.

Respectfully submitted

Stella LiPomi

**THE MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS' MEETING
6820 W. DEMPSTER STREET
DECEMBER 7 , 2015**

ANNUAL MEETING

- I) **CALL TO ORDER** -- President Ohrlund called the Annual Meeting to order at 10:46 a.m.
- II) **ROLL CALL** -- In attendance were, Jeff Wait -- Morton Grove, Katie Gamroth-- Lincolnwood, Tom Elenz -- Niles, Don Miletic -- Des Plaines, John Jekot -- Golf-Maine, John Ohrlund -- Skokie, Gayle Mountcastle -- Park Ridge
- III) **ELECTION OF OFFICERS**
- A. PRESIDENT
A motion was made by Gayle Mountcastle, seconded by John Ohrlund, to nominate Don Miletic for the office of President, and representative of the LiPoni Foundation. Hearing no other nominations, the motion passed by acclamation.
- B. VICE PRESIDENT
A motion was made by John Ohrlund, seconded by Don Miletic, to nominate John Jekot for the office of Vice President. Hearing no other nominations, the motion passed by acclamation.
- C. TREASURER
A motion was made by Don Miletic, seconded by John Jekot to nominate Tom Elenz for the office of Treasurer. Hearing no other nominations, the motion passed by acclamation.
- IV) **DESIGNATION OF DEPOSITORIES AND AUTHORIZED SIGNATURES**
A motion was made by Tom Elenz, seconded by Gayle Mountcastle that the Association designate the checking and payroll accounts as presented in Agenda Item IV-A with the authorized signature of any two of the following: President, Vice-President, Treasurer and Executive Director
- That the Association designate the Imprest Account, as presented in agenda Item IV-B with the authorized signatures of any two of the following: President, Vice-President, Treasurer, Executive Director and Superintendent of Recreation.
- That the Association designate the investment account presented in Agenda Item IV-C with the authorized signatures of any two of the following: President, Vice-President, Treasurer and Executive Director.
- That Suzanne M. Bear be appointed as agent for the Illinois Municipal Retirement Fund.
- This passed in a roll call as follows: Des Plaines -- yes, Park Ridge -- yes, Skokie -- yes, Golf-Maine -- yes, Lincolnwood -- yes, Morton Grove -- yes, Niles -- yes.
- V) **ADJOURNMENT**
A motion was made at 10:57 a.m. by John Jekot, seconded by John Ohrlund, to adjourn the Annual Meeting of December 7, 2015. This passed in a voice vote.